



MESOAQUA Transnational Access for 2012 Guidelines - GROUP MEMBER APPLICATION

Guidelines for filling in the Web Form GROUP MEMBER TA-Application

Each group member has to fill in a **GROUP MEMBER Application web form** (except the group leader). Note that all files to be attached should be labeled as last name of the group leader in CAPITAL characters, followed by underscore and the group member name in lowercase characters plus the short form of the section (CV, RD), as shown in the examples in brackets. Files with docx extension are not allowed, thus please upload files as doc or pdf format as stated below.

A. Name of GROUP LEADER

Please fill in the last name of the GROUP LEADER of your user group (in capital letters). The name of the group leader will then be used to identify all the information and attachments from this application and to link them together with the group.

B. Personal information of Group Member

Please complete your personal information including name (first, middle, last), gender, birth year, nationality/citizenship, highest education, and research status (PGR = PostGRaduate, PDOC = PostDOC, EXP = EXPert, TEC = TECHnician, OTH = OTHer).

C. Home institution

Please fill in the type and contact information of your home institution.

Type: UNI=University, RES=research institution, SME=small merchandise business, PRV=private

Contact information: Institution name, department, address (street name and number or P.O.-Box with number), town (with postal code), country (with country code e.g. Norway, NO), your e-mail address and phone number (with country code).

D. Previous MESOAQUA TA support

Please specify any previous participation in Transnational Access activities you have had in experiments where you have been financially supported through the MESOAQUA TA program (as group leader, group member or individual). All required information about previous work supported by MESOAQUA TA has to be communicated to your group leader who is responsible to deliver a summary about previous work (of all TA supported group members).

If no previous MESOAQUA TA support has been used, please select "no".

Note that a participation in MESOAQUA workshops is not a TA activity.

E. Role Description

Each group member needs to submit a detailed description of her/his role and planned activity within the group including a description of the methodological approach (with statistics, if applicable). The role description should be one (maximal 2) page(s) including references. The text should preferably be in font 12, Times New Roman, single line spacing. Maximal 5 relevant references can be listed at the end of the text (may be font 10, Times New Roman, single line spacing). The attached file should be in doc format and labeled as last name of the group leader in CAPITAL letters, underscore, followed by last name of the group member in lowercase “_RD”.

Example: [GROUPLADER_groupmember_RD.doc](#)

F. Curriculum Vitae (CV)

As group member please attach your CV using the respective MESOAQUA CV template (no more than 1 page!). You will find the CV template linked on the MESOAQUA application page: http://mesoaqua.eu/applications_for2012 and also attached as file at the end of this page. Please include only the 5 most relevant publications.

Please fill in the CV template and attach the file in pdf format labeled as last name of the group leader in CAPITAL letters, underscore, followed by the last name of the group member in lowercase and “_CV”.

Example: [GROUPLADER_groupmember_CV.pdf](#)